



EMPLOYMENT APPLICATION FORM

For office use only:		
Application No.	NMC PIN Check Yes / No	Passport Photo (2) Yes / No
Closing Date.	Expiry Date	Copy Car Ins. Yes / No
Shortlist. Yes / No	Photocopy of Birth cert. or	Drivers Lics. No.
D.B.S. check Rec. Yes / No	Passport Yes / No	

Please complete all sections in block capitals and black ink

General Data Protection Regulation 2018 (GDPR) By submitting your application, you accept James Hopkins Trust will use and hold your personal data for the intended purpose and in line with the General Data Protection Regulation (GDPR).

SECTION 1 – PERSONAL DETAILS

Title: Mr / Mrs / Miss / Ms (delete where appropriate)

Surname:

Previous Surnames:

Forenames:

Address:

Post Code:

Home Tel No. including STD code:

Mobile Phone No:

Email address:

Date of Birth:

National Insurance Number:

Are you related to any James Hopkins Trust Family or Staff Member? Yes No

SECTION 5 - SUPPORTING INFORMATION

Please use the space below to explain why you are interested in working for James Hopkins Trust and how your experience, personal qualities and skills would make you a suitable candidate for the post applied for. This can include any information you wish to share about your personal life skills, hobbies or any relevant voluntary work. Please use additional paper if required.



SECTION 7 - REFERENCES

Please give the names of two referees – your current and previous employers.
Referees will not be approached prior to interview.

Referee 1

Surname: _____ First Name: _____

Company: _____

Position: _____

Address: _____

Post Code: _____

Tel No. (inc. STD code): _____

In what capacity do you know the above?: _____

Referee 2

Surname: _____ First Name: _____

Company: _____

Position: _____

Address: _____

Post Code: _____

Tel No. (inc. STD code): _____

In what capacity do you know the above?: _____



SECTION 8 - DECLARATION

I certify that the information given by me in this Application Form is true to the best of my knowledge and I understand that if I am appointed and such information is found to be incorrect, James Hopkins Trust will be entitled to terminate my employment **without notice**.

Name in full:

Signed:

Date:

SECTION 9 - EQUALITY IN EMPLOYMENT MATTERS

James Hopkins Trust Equality Statement We are committed to promoting equality of opportunity for all our employees as well as maintaining a workforce that reflects our local communities we serve. In accordance with the Equality Act, we welcome applications from anyone who meets the specific criteria of the post regardless of age, disability, ethnicity, gender, gender reassignment, marital status, pregnancy, religion or belief or sexual orientation. Reasonable adjustments to the interview process can be made as required.

If you need an interpreter or need a document in another language, large print, Braille or audio version please call 01452 612216 or email info@jameshopkinstrust.org.uk.

Providing nursing respite care for children

KITES CORNER, NORTH UPTON LANE, GLOUCESTER GL4 3TR

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 /thejameshopkinstrust

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and registered with the CQC